OPTIONAL: BEFORE THE EVENT

- Preparing name tags
- Meeting with Board Members
- Checking out venue
- Meeting with Members
- Event set up
- Picking out outfit

EVENT

- Walking into venue
- Greeting Members
- Members chatting with one another
- Display of food or event
- Women chatting
- □ Board Members
- Power pic set up
- Members laughing
- Members saying bye

THINGS TO CONSIDER

- Interview Board Members
- Interview Members
- Capture speaker on video
- Share a few seconds of you on video
- Pan the room with video to share the vibe

- Ask Board Members and Members what they loved about your FemCity event
- Ask your Speaker what they loved about the vibe
- Capture what Members learned at your event
- Send all videos in one thread to FemCity Instagram account via messenger